WES MOORE
Governor

ARUNA MILLER
Lieutenant Governor

Maryland
GOVERNOR'S OFFICE OF CRIME PREVENTION, YOUTH, AND VICTIM SERVICES

DOROTHY LENNIG
Executive Director

STATE ADVISORY GROUP (SAG) MEETING
January 8, 2024
2:30 p.m. - 4:30 p.m.
Held Via Videoconference

MINUTES

Participating Members:
Joe Rossow, Chair
Georgia Noone-Sherrod, Vice Chair
Jeff Breslin
Fred Chavis
Janet Furman
Derek Getic
Kya Hector
Miya Horsey
Rachel Johnson
Kenneth Waters
Laura Wilt

Staff:
Aubrey Gerhardt
Jennifer Krabill
Chris Miele

Guests:
Delegate J. Sandy Barlett
Janette Gonzalez
Amanda Rodriguez
Jessica Port
James Hollywood
Tamerdis Hollywood

1) **Welcome and Chair's remarks**

Mr. Rossow, Chair, called the meeting to order at 2:34 p.m. Roll was taken from the participant list and a quorum of members was present.

2) **Old / New Business**

i) Three-Year Plan and FY25 NOFA

Mr. Miele spoke to the group about the status of the Three-Year Plan and the proposed Office plan for moving forward. The group was advised that the Office has a timeline, based on discussion with our federal partners, to complete the required elements of the Plan by March 15, 2024. Planning efforts will be open to all members and two (2) meetings have been set for January 22, 2024, from 1 p.m. - 3 p.m. and February 26, 2024, from 1 p.m. - 3 p.m. Invitations to those virtual sessions have been sent to members before today's discussions. Those meetings will include an overview of:

1. Research for the youth crime analysis;
2. Analysis of current and recent subrecipients and their performance;
3. Drafting known plan deliverables;
4. Scheduling opportunities for SAG member involvement, and
5. Beginning to create opportunities for stakeholder involvement (surveys, thus far)

Members wanted to highlight planning efforts previously underway and the importance of building on the progress. The group agreed that input and direction are important pieces of developing the plan and prior efforts should be recognized.

Mr. Miele turned the discussion to the preparation of the upcoming Notice of Funding Availability (NOFA). The Office is currently on track to release the NOFA publicly during early February with applications due back by March 15, 2024. SAG member review will take place during a 4-6 week timeframe with awards hopefully issued in early June 2024. The Office does not anticipate any major changes from last year's solicitation. SAG members will receive it as soon as it is released and are encouraged to share it in their spaces to encourage eligible entities to apply for the grant.

Group discussion included questions on the flexibility of the NOFA timeline on behalf of the grant applications, difficulty with small community providers having access to the funding and limited budgets to work with a reimbursement model. Recommendations from the group included possibly implementing a section in the plan to be mindful of and support "Grassroots capacity" through technical assistance, reviewing toolkits and other educational materials from the Coalition of Juvenile Justice, and SAG facilitated partnership efforts. A "Grassroots Taskforce" was also recommended to ensure applicants' access to education and advocate for the smaller organizations to expand their resources.

The Office encouraged members to share the FY24 grant information to prepare applicants for when the FY25 NOFA is released for those who would like to begin developing their grant applications. Technical Assistance on the FY25 NOFA is scheduled for February 20th at 9:30 a.m.

ii) Vote: Bylaws Revision*

Mr. Miele reminded the group of the draft bylaws sent out to the group in November and discussed at November's meeting. Bylaws will be sent out with the minutes to all members following the meeting. A few members asked questions regarding the bylaws including vacancies and designees for required membership. Discussion also included whether an electronic vote could be taken to allow members additional time for review and comment. The Office indicated an eVote is not prohibited and is an option open to the group.

Mr. Breslin moved to approve bylaws as distributed with an option for members to offer feedback via email with a short turn-around, seconded by Mr. Getic. After the motion, the group discussed concerns surrounding a vote today with an allowance for an eVote from members not present or requesting additional time. The group discussed a quorum being present at the current meeting and nothing would prohibit members from raising potential modifications in the future. Therefore, it might be best to take a vote on the adoption of the bylaws, as written. Ms. Noone-Sherrod, Vice-Chair, made a modified motion to pass the bylaws as distributed today and allow for ongoing discussion for future modifications if requested by a member. Mr. Breslin seconded that modified motion. Her motion passed with no objections and the bylaws were approved as distributed.

iii) Vote: Approval of the Minutes*

Minutes from the November meeting were distributed before the meeting. Mr. Getic motioned to approve the minutes and Mr. Breslin seconded the motion. All were in favor and the minutes were approved as proposed.

iv) Meeting space to promote youth voice and engagement

Ms. Gerhardt gave attendees an update on the Emerging Leaders Committee. The Emerging Leader Committee is actively recruiting system-involved youth to join the State Advisory Group and the Emerging Leader Committee to increase capacity. Ms. Hector added that the subcommittee chairs are working towards starting a social media for the Emerging Leaders to share events and recruit youth. Emerging Leaders are meeting with professionals in other territories such as Washington D.C. to develop materials for recruitment and event planning.

3) Roundtable and Announcements

i) CJJ's 2024 Conference: May 29 - June 1, Washington D.C.

Ms. Gerhardt shared the link to the Coalition for Juvenile Justice 2024 conference and discussed possible opportunities for attendance. While office staff are determining the amount of funding available to send SAG members to the conference, members who are

interested in attending on behalf of the SAG should email Ms. Gerhardt no later than January 19, 2024, for consideration. Further information will be provided upon receipt.

ii) New Member Recommendations

As members search for interested candidates and recommend candidates to staff, please refer anyone interested in joining the SAG to the Recruitment web page.

4) Adjournment

The meeting was adjourned at 4:08 p.m.

Next Meeting: The next meeting will be on **March 4, 2024 at 2:30 p.m. - 4:30 p.m.**

Upcoming SAG Meetings and Other Events**:**

3-Year-Plan Workgroup Meeting: January 22, 2024 at 1:00 p.m. - 3:00 p.m.

3-Year-Plan Workgroup Meeting: February 26, 2024 at 1:00 p.m. - 3:00 p.m.

* Denotes items that have attachments provided to members