Workplan for Commission Workgroups

June: Prioritize and identify key issue areas for potential policy recommendations.

- Prioritize issues from interim report
- Identify any issues that may need an administrative recommendation (DOL, DPSCS, DoIT, etc)
- Identify any issues that may need a legislative recommendation.
- Identify activities and research that need to be conducted to study issues for recommendation
- Identify best practices to investigate.
- Identify issues or recommendations that are related to those of the other three subcommittees?

July:

- Receive information on best practices
- Review activities or research
- Highlight current progress on improvements to current issues and practices
- Adjustments to the proposals for policy change or legislative recommendations

August:

- Summarize and highlight best practices.
- Identify any additional activities or research needed.
- Highlight current progress on improvements to current issues.
- Proposals for policy change or legislative recommendations.
- Introduction of format for final report recommendations.

September:

- Draft full write-up of recommendations for Commission feedback according to the format for final report recommendations.
- Draft issues that require further study.

October:

- Receive Commission feedback, finalize write-up of recommendations and issues for Commission approval in November.

November: Full Commission vote on annual report.

Deadline for a recommendation proposal is September.

Format for annual report recommendations

1-2 sentence recommendation.
Background: 1-2 paragraphs on the current practice and background on the issue, including law if applicable.
Description of the issue: Why current practice is a problem.
Best practices: Description of how other states or programs operate and their outcomes (if applicable).
Description of recommendation: How does it differ from current practice? How will this recommendation align with best practices?
Success metrics: How will this policy improve on current practice? How do we measure success?